



C/o Royal British Legion
Warborough Ter
Starcross
EXETER
Devon

Tel: 01626 890098

June 2009

Dear Parent/carer

ANNUAL GENERAL MEETING

Please can I ask for a minute of your time to have a read through this letter.

We will be holding our AGM on Tuesday 8th September 2009 venue to be confirmed.

Before the AGM the committee will review the present constitution and if you wish to read and comment on this document please let our administrator know.

At the AGM those present will need to elect committee members and officers. If you or anyone you know are interested in joining the committee or wishes to become an officer, please complete a nomination form using the tear-off slip below and return this to the Pre-school in a sealed envelope addressed to Nicky Davey- Chair.

A vacancy for the Vice Chairs role will become available this year, to work alongside the Chair and the Treasurer. During the next year we will be looking to train a new Treasurer for when our present Treasurer would like to step down. Rather than throwing someone into the deep end we would very much like this new officer to work with the present Treasurer and this process to begin in the New Year 2010. It is vital that someone volunteers for this post and therefore we would like all present committee members and parents/carers to consider this special officer role. If you wish to discuss these roles with the present officers please do not hesitate to contact our administrator who will be able to provide their contact details or past the message on.

By law we are required to have three officers on the committee or the preschool will have to close its door and turn children away

As you may be aware Starcross Pre-School is a charity run by a group of parents/carers/grandparents and volunteers who make up the pre-school committee. We need more parents/carers or grandparents whose children attend pre-school to show their interest and support by joining our committee or just by coming along to our half termly meetings and giving your view on any issues that may arise.

Starcross Pre-school offers an outstanding start to your child's education in a wonderful setting.

IF WE DO NOT HAVE ENOUGH PARENTS/CARERS/VOLUNTEERS ON OUR COMMITTEE WE CANNOT RUN...

We will welcome you to the AGM whether you wish to join the committee or simply come and find out more about the Pre-school setting and how it works, everyone is very welcome. Please show your support and interest by attending if you possibly can.

Best wishes
Nicky Davey
Chair

Registered Charity No. 1022380
Ofsted No EY391813

STARCROSS PRE-SCHOOL COMMITTEE NOMINATION FORM 2009

If you wish to join the committee then please nominate yourself on this form. If you wish to nominate somebody else then please gain their consent first.

I propose (name) to join Starcross Pre-school Committee.

Signed

If you wish for the person named above to be considered for the position of Vice Chair then please tick the following box:

- Vice Chair
- Vice Chair
- Treasurer (please delete *this present year or *for training next year)